



Panola County Sheriff's Office

Sheriff Sarah Fields

Office: 903-693-0333
Fax: 903-693-9366

314 W. Wellington
Carthage, Texas 75633

March 28, 2022

The Honorable David Anderson
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Anderson,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the resignation of Heather Green as the Administrative Deputy for the Panola County Sheriff's Office effective April 15, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Fields".

Sarah Fields
Sheriff

SF/lw

CC: Jennifer Stacy
Joni Reed

Honesty - Integrity - Dedication



LINDSEY SMITH
PANOLA COUNTY DISTRICT CLERK

Panola County Courthouse | 110 S. Sycamore, Room 227 | Carthage, Texas 75633
(903) 693-0306 | Fax: (903) 693-6914 | lindsey.smith@co.panola.tx.us

March 31, 2022

Honorable David Anderson, County Judge
County Commissioners
Panola County Courthouse
Carthage, Texas 75633

Re: Employment of Heather Green

Judge Anderson and Commissioners:

Please record the employment of Heather Green as Deputy District Clerk in the Panola County District Clerk's office effective April 18, 2022 at the rate of \$16.65.

Respectfully submitted,

A handwritten signature in blue ink that reads "Lindsey Smith".

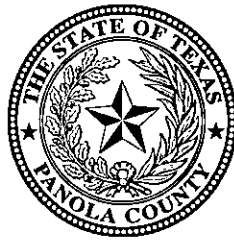
Lindsey Smith
District Clerk

Cc: Jennifer Stacy, Auditor
Joni Reed, Treasurer

KELSEY LAKE

Deputy Election Administrator

Deputy Election Registrar



PANOLA COUNTY COURTHOUSE

110 S. SYCAMORE ST., ROOM 100

CARTHAGE, TX 75633

TELEPHONE (903) 693-0370

FAX (903) 693-7283

LORETTA MASON

Election Administrator

Voter Registrar

April 4, 2022

Panola County Commissioners' Court

RE: Early Voting

I am writing in regards to the temporary help for the May 7, 2022 Amendment Election. I am requesting that you allow me to hire Denise Gray to work the above-mentioned election. We will need her to start April 25, 2022 and end on May 12, 2022, Excluding any weekends except May 7, 2022, at the rate of \$10.00 per hour. We will need the help for approximately 110 hours for this election.

Thank you for your consideration in this matter.

Sincerely,

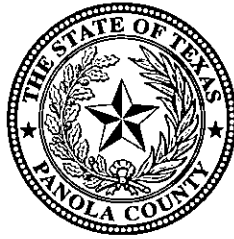
A handwritten signature in cursive script that reads "Loretta Mason".

Loretta Mason

KELSEY LAKE

Deputy Election Administrator

Deputy Election Registrar



PANOLA COUNTY COURTHOUSE

110 S. SYCAMORE ST., ROOM 100

CARTHAGE, TX 75633

TELEPHONE (903) 693-0370

FAX (903) 693-7283

LORETTA MASON

Election Administrator

Voter Registrar

April 4, 2022

Panola County Commissioners' Court

RE: Early Voting

I am writing in regards to the temporary help for the May 24, 2022 Runoff Election. I am requesting that you allow me to hire Karen McClelland to work the above-mentioned election. We will need her to start May 16, 2022 and end on May 26, 2022, Excluding any weekends. At the rate of \$10.00 per hour. We will need the help for approximately 80 hours for this election.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Loretta Mason".

Loretta Mason



Panola County Sheriff's Office

Sheriff Sarah Fields

Office: 903-693-0333
Fax: 903-693-9366

314 W. Wellington
Carthage, Texas 75633

March 25, 2022

The Honorable David Anderson
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Anderson,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the employment of Matthew Williamson as a Detention Officer for the Panola County Sheriff's Office at a pay rate of \$16.66 per hour effective March 26, 2022.

Sincerely,

A handwritten signature in black ink that reads "Sarah Fields".

Sarah Fields
Sheriff

SF/lw

CC: Jennifer Stacy
Joni Reed

April 5, 2022

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF EMPLOYMENT:

Please be advised of the effective date of employment for John Derflinger, Driver, for Panola County Road & Bridge Department, Pct.2, effective April 25, 2022 at the rate of \$18.11 per hour.

Melanie Earle

A handwritten signature in cursive script that reads "Melanie Earle".

Road and Bridge

Warehouse Coordinator



Panola County Sheriff's Office

Sheriff Sarah Fields

Office: 903-693-0333
Fax: 903-693-9366

314 W. Wellington
Carthage, Texas 75633

April 5, 2022

The Honorable David Anderson
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Anderson,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the appointment of Heather Green as a Reserve Deputy for the Panola County Sheriff's Office effective April 16, 2022.

Sincerely,


Sarah Fields
Sheriff

SF/lw

CC: Jennifer Stacy
Joni Reed

Honesty - Integrity - Dedication

PANOLA COUNTY
2022
BUDGET AMENDMENT #8

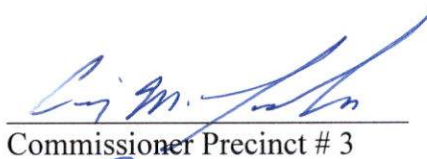
We hereby amend the Panola County Budget for the Fiscal Year 2021 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2022.

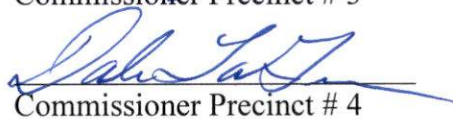
Signed on this 12 day of April, 2022.


County Judge



Commissioner Precinct # 1


Commissioner Precinct # 2


Commissioner Precinct # 3


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 12th day of April, 2022 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



April 12, 2022



Panola County, Texas

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT17538 - #8 4-12-2022

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001517	2022 PANOLA COUNTY BU...	560-DONATION FROM CARTHAGE CHURCH OF CHRIST	4/12/2022
Summary Description: TO BE USED TOWARDS THE PURCHASE OF PEPPER BALL GUNS FOR PATROL DEPUTIES			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-360-41020	MISCELLANEOUS REVENUE	560-DONATION FROM CARTHAGE CHURCH OF	-122,204.00	-500.00	-122,704.00
April:	-500.00				
100-560-55270	FURNITURE & EQUIPMENT	560-DONATION FROM CARTHAGE CHURCH OF	250,000.00	500.00	250,500.00
April:	500.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001518	2022 PANOLA COUNTY BU...	497-TREASURER CELL PHONE MONTHLY BILL	4/12/2022
Summary Description:			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-409-54080	CONTINGENCY	497-TREASURER CELL PHONE MONTHLY BILL	271,847.00	-600.00	271,247.00
January:	-50.00	April:	-50.00	July:	-50.00
February:	-50.00	May:	-50.00	August:	-50.00
March:	-50.00	June:	-50.00	September:	-50.00
				October:	-50.00
				November:	-50.00
				December:	-50.00
100-497-54200	COMMUNICATION TELEPHONE	497-TREASURER CELL PHONE MONTHLY BILL	450.00	600.00	1,050.00
January:	50.00	April:	50.00	July:	50.00
February:	50.00	May:	50.00	August:	50.00
March:	50.00	June:	50.00	September:	50.00
				October:	50.00
				November:	50.00
				December:	50.00

Adjustment Number	Budget Code	Description	Adjustment Date
BA0001519	2022 PANOLA COUNTY BU...	405-VETERANS OFFICE PRINTER	4/12/2022
Summary Description:			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-405-55270	FURNITURE & EQUIPMENT	405-VETERANS OFFICE PRINTER	500.00	100.00	600.00
April:	100.00				
100-409-54080	CONTINGENCY	405-VETERANS OFFICE PRINTER	271,847.00	-100.00	271,747.00
April:	-100.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022	2022 PANOLA COUNTY BU	100-360-41020	MISCELLANEOUS REVENUE	-122,204.00	-500.00	-122,704.00
		100-405-55270	FURNITURE & EQUIPMENT	500.00	100.00	600.00
		100-409-54080	CONTINGENCY	271,847.00	-700.00	271,147.00
		100-497-54200	COMMUNICATION TELEPHONE	450.00	600.00	1,050.00
		100-560-55270	FURNITURE & EQUIPMENT	250,000.00	500.00	250,500.00
2022 Total:				400,593.00	0.00	400,593.00
Grand Total:				400,593.00	0.00	400,593.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 - 2022 PANOLA COUNTY BUDGET JAN-DEC Fiscal: 2022			
100	400,593.00	0.00	400,593.00
Budget Code 2022 Total:	400,593.00	0.00	400,593.00
Grand Total:	400,593.00	0.00	400,593.00



Panola County, Texas

Treasurers Report Summary

Date Range: 03/01/2022 - 03/31/2022

Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
100 - GENERAL	4,883,857.47	1,973,973.42	1,421,896.02	1,000,000.00	169,057.48	4,266,877.39	4,266,877.39	0.00
110 - CREDIT CARD CLEARING FUND	6,886.48	-1.80	0.00	0.00	6,310.68	574.00	574.00	0.00
112 - JP CREDIT CARD CLEARING	28,131.77	0.00	0.00	0.00	20,676.77	7,455.00	7,455.00	0.00
130 - LAW LIBRARY	35,702.49	1,016.68	911.82	0.00	911.82	34,895.53	34,895.53	0.00
140 - COUNTY JUVENILE DELINQUENCY PREVENTION FUND	164.60	0.00	0.00	0.00	0.00	164.60	164.60	0.00
150 - COURTHOUSE SECURITY	53,898.53	1,848.22	65.67	0.00	0.00	55,681.08	55,681.08	0.00
160 - RECORDS MANAGEMENT	23,873.87	123.97	5.19	0.00	0.00	23,992.65	23,992.65	0.00
162 - COUNTY & DISTRICT COURT T	7,425.74	34.74	0.00	0.00	0.00	7,460.48	7,460.48	0.00
165 - COURT RECORD PRESERVATION	15,507.01	0.00	0.00	0.00	0.00	15,507.01	15,507.01	0.00
166 - DISTRICT COURT RECORDS TECHNOLOGY	23,431.76	5.28	0.00	0.00	0.00	23,437.04	23,437.04	0.00
168 - DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION	10,811.81	517.47	0.00	0.00	0.00	11,329.28	11,329.28	0.00
170 - COUNTY CLERK RECORDS PRES	246,899.65	10,261.18	6,003.00	0.00	0.00	251,157.83	251,157.83	0.00
175 - ARCHIVE FEES	331,600.66	9,147.95	0.00	0.00	0.00	340,748.61	340,748.61	0.00
180 - JUSTICE COURT TECHNOLOGY	34,413.20	186.70	0.00	0.00	0.00	34,599.90	34,599.90	0.00
190 - V.I.T. INTEREST	1,788.62	0.00	0.41	0.00	0.00	1,788.21	1,788.21	0.00
195 - ELECTION SERVICES CONTRAC	21,854.16	322.50	0.00	0.00	0.00	22,176.66	22,176.66	0.00
200 - ROAD & BRIDGE	3,081,698.87	858,746.87	563,212.20	0.00	56,200.15	3,321,033.39	3,321,033.39	0.00
252 - PANOLA COUNTY AUCTION PROCEEDS	151.03	0.00	0.00	0.00	0.00	151.03	151.03	0.00
300 - FM & LATERAL	329,309.90	69,148.33	36,079.04	0.00	3,213.35	359,165.84	359,165.84	0.00
410 - SUPERVISION	48,950.17	34,092.50	40,029.84	0.00	648.43	42,364.40	42,364.40	0.00
481 - PANOLA COUNTY CSCD ADULT DRUG COURT	29,919.37	157.90	0.00	0.00	0.00	30,077.27	30,077.27	0.00
520 - PANOLA JUVENILE PROBATION	40,906.54	311.65	0.00	0.00	0.00	41,218.19	41,218.19	0.00
530 - JUVENILE TITLE IV-E	67,148.50	167.80	0.00	0.00	0.00	67,316.30	67,316.30	0.00
540 - TJPC/ C.C.A.P. FUND	5,233.90	9,155.00	5,625.67	0.00	0.00	8,763.23	8,763.23	0.00
552 - REGIONAL DIVERSION ALTERNATIVES PROGRAM	1,277.20	0.00	0.00	0.00	0.00	1,277.20	1,277.20	0.00
555 - PRE & POST ADJUDICATION	17,259.00	11,486.00	3,395.00	0.00	0.00	25,350.00	25,350.00	0.00
560 - TJPC/A/183(REGULAR)	4,007.23	7,940.00	4,549.34	0.00	140.09	7,257.80	7,257.80	0.00
572 - PROBATION PAYROLL FUND	337.32	0.00	0.00	0.00	-53.88	391.20	391.20	0.00
580 - COMMITMENT REDUCTION PROG	3,500.00	1,167.00	0.00	0.00	0.00	4,667.00	4,667.00	0.00
582 - MENTAL HEALTH SERVICES GRANT N	3,551.00	1,183.00	0.00	0.00	0.00	4,734.00	4,734.00	0.00
585 - LOCAL MATCH FUNDING/ CALE	325,686.25	0.00	16,655.37	0.00	4,229.39	304,801.49	304,801.49	0.00
700 - HOT CHECK FEE	17,748.43	120.00	0.00	0.00	0.00	17,868.43	17,868.43	0.00
720 - PRETRIAL INTERVENTION PROGRAM FUND	16,076.42	500.00	0.00	0.00	0.00	16,576.42	16,576.42	0.00
800 - SHERIFF'S STATE FORFEITUR	25,832.12	14.39	2,001.22	0.00	0.00	23,845.29	23,845.29	0.00
810 - JAIL COMMISSARY FUND	34,364.06	1,080.92	0.00	0.00	0.00	35,444.98	35,444.98	0.00
812 - CORONAVIRUS RELIEF FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
813 - AMERICAN RESCUE PLAN FUND	2,260,313.75	0.00	0.00	0.00	0.00	2,260,313.75	2,260,313.75	0.00

Treasurers Report

Date Range: 03/01/2022 - 03/31/2022


Fund	Beginning Cash Balance	Revenues	Expenses	Net Change Assets	Net Change Liabilities	Calculated Ending Balance	Actual Ending Balance	Calculated - Actual Ending
815 - HOMELAND SECURITY GRANT F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
820 - D A FORFEITURE	35,202.21	9.59	0.00	0.00	0.00	35,211.80	35,211.80	0.00
830 - STATE APPORTIONMENT - DA	10,451.65	0.00	0.00	0.00	0.00	10,451.65	10,451.65	0.00
835 - STATE LONGEVITY PAY SUPPL	327.75	0.00	0.00	0.00	0.00	327.75	327.75	0.00
840 - CONST.PCT.2 STATE FORFEIT	1,058.74	0.00	0.00	0.00	0.00	1,058.74	1,058.74	0.00
842 - CONST.PCT.1 STATE FORFEIT	197.88	0.00	0.00	0.00	0.00	197.88	197.88	0.00
860 - SHERIFF FEDERAL FORFEITUR	6,381.18	0.00	0.00	0.00	0.00	6,381.18	6,381.18	0.00
862 - CDA FEDERAL FORFEITURE	59,927.19	0.00	0.00	0.00	0.00	59,927.19	59,927.19	0.00
864 - CONSTABLE 1&4 FEDERAL FOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
866 - CONSTABLE PCT 2&3 FEDERAL	323.67	0.00	0.00	0.00	0.00	323.67	323.67	0.00
881 - CHILD PROTECTIVE SERVICES	44,175.40	290.34	1,360.00	0.00	115.00	42,990.74	42,990.74	0.00
883 - HEALTH FUND	303,896.75	2,876.71	2,465.08	0.00	580.64	303,727.74	303,727.74	0.00
885 - AIRPORT	326,133.08	6,380.63	0.00	0.00	1,552.20	330,961.51	330,961.51	0.00
920 - ROAD BOND 1971	62,015.95	191.78	0.00	0.00	0.00	62,207.73	62,207.73	0.00
940 - PERMANENT IMPROVEMENT	43,752.05	143.83	0.00	0.00	0.00	43,895.88	43,895.88	0.00
950 - JAIL IMPROVEMENT FUND	470.57	0.00	0.00	0.00	0.00	470.57	470.57	0.00
968 - PANOLA COUNTY RETIREE HEA	1,421,816.28	121,772.94	127,625.58	1,000,000.00	0.00	415,963.64	415,963.64	0.00
972 - PAYROLL FUND	22,362.19	0.00	0.00	0.00	-945.90	23,308.09	23,308.09	0.00
974 - CHILD SUPPORT PAYMENTS/EXPERTPAY	0.04	0.00	0.00	0.00	-973.14	973.18	973.18	0.00
980 - CRIMINAL JUSTICE	30,278.15	0.00	0.00	0.00	-18,391.29	48,669.44	48,669.44	0.00
981 - CRIMINAL JUSTICE CIVIL	3,495.77	0.00	0.00	0.00	-3,039.77	6,535.54	6,535.54	0.00
982 - APPELLATE JUDICIAL FEES	969.66	0.00	0.00	0.00	-535.47	1,505.13	1,505.13	0.00
Report Total:	14,412,755.04	3,124,373.49	2,231,880.45	2,000,000.00	239,696.55	13,065,551.53	13,065,551.53	0.00

John W. Road 04-07-2022

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE**

APPROVED

04-12-22


David L. Anderson
County Judge

NAME: HOLLY GIBBS
POSITION: TAX ASSESSOR/COLLECTOR
DEPARTMENT: TAX ASSESSOR/COLLECTOR
DATE: 04/05/2022
CONFERENCE: LONGVIEW REGIONAL MEETING
LOCATION: QUITMAN, TX
DATES: 04/13/22 to 04/13/22

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? _____

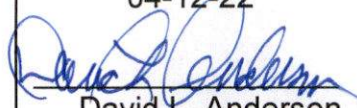
Do you have sufficient funds in your budget for this conference? YES

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE**

APPROVED

04-12-22


David L. Anderson
County Judge

NAME: KARA HOLIMAN
POSITION: DEPUTY
DEPARTMENT: TAX ASSESSOR/COLLECTOR
DATE: 04/05/2022
CONFERENCE: LONGVIEW REGIONAL MEETING
LOCATION: QUITMAN, TX
DATES: 04/13/22 to 04/13/22

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?


How many days have you been away from your job this year for conferences, not counting this conference? _____

Do you have sufficient funds in your budget for this conference? YES

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

APPROVED

04-12-22


David L. Anderson
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Karen England

POSITION: Dispatcher/Records/ Civil Secretary

DEPARTMENT: Panola County Sheriff's Office

DATE: 4-05-2022

CONFERENCE: PRI Management Group

LOCATION: Panola County Sheriff's Office -- Carthage, Texas

DATES: May 10th, 2022 to May 10th, 2022

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your educational requirements for the year? No

If not, how much of your requirements will be met by this conference? 8 hours

How much of your requirements have been met already, not counting this conference?
None

How many days have you been away from your job this year for conferences, not
counting this conference? None

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your
attendance at this conference: (continue on the back if necessary.)

Highly educational program will provide the legal training your records

personnel needs to correctly decipher the events described in your agency's police

reports. In order to reconcile what a police officer writes in a narrative with the classification

of the report and how it should be counted for NIBRS purposes, understanding criminal

statutes is imperative.